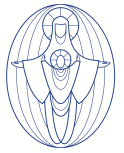


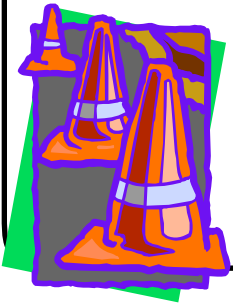
TRAFFIC SAFETY AT IMMACULATE HEART OF MARY SCHOOL



ROLES. RESPONSIBILITIES AND PROCEDURES

Everyone at Immaculate Heart of Mary School has a responsibility to:

- 1) ensure the safety of pedestrians on surrounding streets, and in the back lane, during arrival and departure times;
- 2) ensure our neighbours have access to their properties;
- 3) provide space for emergency vehicles to drive down the back lane.



If the students, staff and parents all work together it will provide a safe and courteous system for dropping off and picking up students from school.

Parents' / Drivers' Responsibilities:

- All arrivals and departures must be done in the back lane, unless the driver parks their vehicle on the street and walks their child to and from the school yard.
- Flora Avenue, in front of the school, must not be used as a loading zone (except for school buses).
- **The back lane is an unofficial one way flow of traffic at arrival and departure times.** Vehicles enter the back lane off of Flora Avenue and exit on to McKenzie Street.
- The centre of the back lane is for the main flow of traffic.
- The safest area to drop off and pick up your child is at the designated LOADING ZONE, near the pedestrian gate in the back lane. It is clearly marked by pylons and traffic signs. This is a STOP / DROP / AND GO zone. Near the pedestrian gate behind the school, drivers STOP briefly ... DROP off / pick up their children ... and then GO.
- **There is a NO STOPPING ZONE on the south side of the back lane behind the school.** This in effect for the entire length of the lane from McKenzie Street to the corner where the lane turns toward Flora Avenue.
- There is no stopping or parking, in the LOADING ZONE, immediately along the chain link fence, in the back lane,. This LOADING ZONE area is for students arriving and departing from school. If vehicles park / stop in this area it becomes a very dangerous situation with children having to step out from behind a parked car.
- As per City of Winnipeg by-laws ... there is NO PARKING in any back lane in Winnipeg. 'Parking' refers to leaving your vehicle unattended. If you park your vehicle, and leave it unattended in the back lane, you run the risk of receiving a parking ticket. Families that need to stop for an extended period of time must park on an adjacent street.
- Drivers are asked to be patient and courteous when driving in the back lane. An impatient driver making a poor decision could result in a serious and unfortunate accident.
- Parents are required to share this information with other drivers that may be transporting their children to and from school.



Students' Responsibilities:

- At the beginning of the school day, students enter onto the school ground and go directly to one of the below designated areas (depending on the situation):
 - the Before School Program
 - the larger area of the school school yard (do not loiter around the back door)
 - the Kindergarten classroom
- At the beginning of the school day all school bags are put into the class rows on the school yard.
- Students arriving after 8:40 A.M. should wait outside the school yard, along the fence in the LOADING ZONE area, until all the classes have entered the school building
- At the end of the school day:
 - Students must wait for their ride in the larger area of the school yard where there is staff supervision.
 - Students are not allowed to wait outside the fenced area of the school grounds, or in the alley way near the back entrance of the school.
 - Kindergarten students wait for their parents in their classroom.
- Students must keep all school bags clear of the alley way near the back entrance of the school. All school bags must be brought onto the larger area of the school yard.
- Students can only leave the school ground when their ride has arrived near the pedestrian gate. Students should not be venturing into the back lane to walk to their parents vehicle which is stopped far from the pedestrian gate. Parents may choose to park and then accompany their child to the vehicle.
- In the back lane students must walk along the chain link fence to get to their parents vehicle. Pedestrians should not be walking along the edges of the centre lane where there is moving traffic.
- At 3:30 P.M. all students left at school will become part of the After School Program.
- School Safety Patrols will be responsible for placing the traffic cones in the back lane in preparation for arrival and departure times.

Staff Responsibilities:

- Staff will educate the students as to the school procedures at the arrival and dismissal times.
- There will be 2 staff supervisors on the school yard at arrival and dismissal times (between 8:30 - 8:45A.M. and between 3:15 - 3:45P.M.).
- There will be one staff supervisor in the Loading Zone (in the back lane) from 3:15-3:30PM.
- Staff personnel will be present to supervise the Before and After School Programs.
- Staff supervisors and school administration will enforce the procedures outlined above.



SCHOOL ZONE SPEED LIMIT

PLEASE BE REMINDED OF THE 30KM / HOUR SPEED LIMIT IN ALL WINNIPEG SCHOOL ZONES. THE SCHOOL ZONE AROUND IMMACULATE HEART OF MARY SCHOOL INCLUDES BOTH FLORA AVENUE AND MACKENZIE STREET.

Any questions or clarifications required regarding the information in this brochure should be directed to School Administration at (204) 582-5698 or ihms@ihms.mb.ca

'Traffic Safety at Immaculate Heart of Mary School' was created in collaboration with:
IHMS Student Council, IHMS Parents' Guild and IHMS Staff